

OF&G Quality Manual	RD197 Processor Application Form
Docs referred to:	RD15, RD90

Company Name:					
Contact Name:	Title:		First name:		Surname:
Job Title:					
Address:					
Post Code:					
Tel No:			Fax No:		
Mobile No:					
E-mail:					
Website:					

Company Activities. List all activities, organic or non-organic, that the company carries out on the site, that are to be certified for organic production.
Organic enterprises/products (current or applied for)
Non-organic activities

Company Details	
Please give details here, or attach a list, of the organic products you wish to register, including product name and brand name.	
Is any other Certification held? e.g. ISO, UFAS, BRC, SALSA etc.	
Is a combined inspection with any other Certification Scheme(s) required?	
Are you exporting to the USA? If yes, please highlight which products on list.	
If any additional premises are used for processing, storage or distribution, please give the contact name, full address and telephone number.	
What is the Total Annual Turnover of the Company/Site?	
Is your operation currently, or previously been, certified by another organic control body?	
Have you ever been denied organic certification or had your organic certification terminated? If "Yes" please give details on separate sheet.	

Legal Information	
Have you been or are you subject to any current, recent (within the last 12 months) or pending investigations or prosecutions? If yes give brief details below.	Yes <input type="checkbox"/> No <input type="checkbox"/>

Inspection Date and Charges
Please see details of charges for Inspection and Certification on Form RD15, which is enclosed in your application pack. Where possible, we aim to inspect your operation within 6 - 8 weeks of receipt of your completed Application Form and payment. If an inspection is required more urgently, we will do our best to arrange this for an additional charge of £250 + VAT. Please contact one of the Processor Certification Officers for further details.

Organic Standards and Certification Manual (OSCM)			
The OF&G Organic Standards and Certification Manual (OSCM) gives details of the requirements for organic certification. Every applicant must have a copy and make it available to relevant staff. It is available on CD ROM or paper. The CD ROM copy is free but we have to make a charge of £12.00 + VAT for the paper copy, to cover printing and postage costs. The OSCM can also be viewed and downloaded from our website at: http://www.organicfarmers.org.uk/licensees/of-g-control-manual/			
Please tick:	CD ROM Version		Paper Version at £12.00 + VAT

IMPORTANT: Please sign and date the enclosed **RD90 Declaration and Licensing Agreement** and return with this **Application Form**, fully completed, together with **payment** for the appropriate amount (either cheques made payable to OF&G Ltd, online bank payment or phone OF&G to make a card payment or direct debit payments)

Fee for inspection and certification, as per charges sheet RD15		£
Additional charge if urgent inspection required	£250	£
Charge for paper version of the OSCM (if ordered)	£12	£
	plus VAT	
	Total	£

Organic Farmers & Growers Ltd., Processor Certification
The Old Estate Yard, Shrewsbury Road, Albrighton, Shrewsbury, Shropshire. SY4 3AG
Tel: 01939 291800 ext 230 or 235 Fax: 01939 291250
Email: processors@organicfarmers.org.uk
W: www.organicfarmers.org.uk

For OF&G Office use only	
Date application received:	Fees due: £
Total Annual Turnover of Company:	Fees paid: £
	Fees owing: £